

The Monday Packet

Week of Aug 10–16 · prepared for the owner of a ~\$14M commercial roofing contractor (fictional). This lands in your inbox every Monday at 6:30am, built from your QuickBooks, crew timecards, and job sheets. Nobody assembles it.

THREE THINGS THAT NEED YOU THIS WEEK

- 1

Hold the supply-house payment on Job 2417 — the shingle-rerun invoice posted twice. SERIOUS · ~\$6,900

Margin slipped under 20% for the second straight week; the rerun ate 4 points (~\$6,900 on billed-to-date). Worth a call before paying.
- 2

Approve the Kestrel reminder letter — \$24,900 crossed 60 days this week. WATCH · \$24,900

Kestrel Properties paid at 71 days last cycle. The letter is queued in the packet; the call goes out Tuesday on your OK.
- 3

Sign off the 2428 change order — 58 crew hours are sitting unbilled behind it. WATCH · ~\$8,700

All 58 hours are on the County Annex built-up job; at the blended rate that's ~\$8,700 of finished work not yet invoiced.

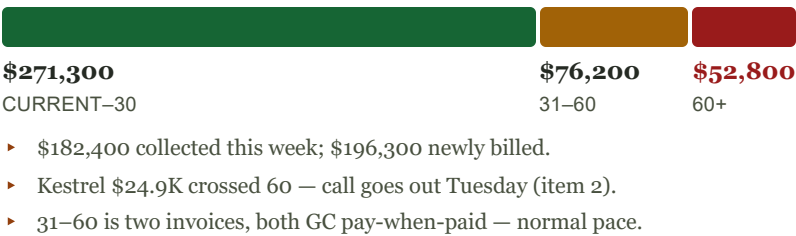
THE WEEK IN FOUR NUMBERS — WITH THE EIGHT WEEKS BEHIND THEM



JOBS — MARGIN AGAINST THE 25% TARGET, STRAIGHT FROM THE JOB SHEETS

JOB	BILLED TO DATE	COST TO DATE	MARGIN TARGET — 25%		NOTE
2411 · Airport Hangar B — TPO reroof	\$388,400	\$274,100		29.4%	on plan
2417 · Mesa View HOA — shingle, ph. 2	\$172,600	\$141,800		17.8%	shingle rerun ate 4 pts — see item 1 above
2423 · Fairgrounds — metal retrofit	\$91,200	\$63,500		30.4%	closes this month; warranty registration drafted
2428 · County Annex — built-up	\$47,900	\$34,200		28.6%	see item 3 above

MONEY OWED — \$400,300 TOTAL, BY AGE



CREW HOURS — 696 LOGGED

